

## Executive

### Statement of Decisions

Set out below is a summary of the decisions taken at the meeting of the Executive held on Tuesday 13 February 2018. Decisions made by the Executive will be subject to call-in. Recommendations made to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact John Street, Corporate Manager Democratic and Civic Support on 01392 265106 or email [john.street@exeter.gov.uk](mailto:john.street@exeter.gov.uk)

#### Leisure Complex and Bus Station Programme Board Minutes - 30 January 2018

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | That it is recommended to Council to approve:-<br><br>(1) Rescission of the Council Resolution passed on 12 October 2017 (Minute 3) stating that the Bus Station would close by the end of February 2018, at the latest; and<br><br>(2) The Chief Executive & Growth Director, in consultation with the Leader and the Portfolio Holder for Health & Wellbeing, Communities & Sport be authorised to decide the precise date of the closure of the Bus Station. |
| <b>Reason for Decision:</b> | As set out in the minutes.  |

#### Parking Tariffs

|        |  |                |                 |
|--------|--|----------------|-----------------|
| Agreed | That the following be approved:-   |                |                 |
|        | (1) To increase tariffs at Premium, Zone 1, Zone 2 and Zone 3 car parks by between £0.20 and £5.00 within the existing linear pricing structure as set out in the table below. |                |                 |
|        | (2) To increase the price of parking permits by between £25.00 and £300.00 per annum as set out in the table below;  |                |                 |
|        | Premium Car Parks (Guildhall, Mary Arches, John Lewis)   |                |                 |
|        | Stay   | Current Tariff | Proposed Tariff |
|        |  |                |                 |
|        | 1 hour   | £2.20          | £3.00           |

|  |  |  |                |                 |
|--|--|--|----------------|-----------------|
|  |  | 2 hours  | £3.30          | £4.00           |
|  |  | 3 hours  | £4.40          | £5.00           |
|  |  | 4 hours  | £5.50          | £6.00           |
|  |  | 5 hours  | £6.60          | £7.00           |
|  |  | 6 hours  | £7.70          | £8.00           |
|  |  | 7 hours  | £8.80          | £9.00           |
|  |  | All day  | £12.00         | £15.00          |
|  |  | Zone 1 Car Parks (Bampfylde Street, Bartholomew Terrace, Harlequins, King William Street, Magdalen Road, Magdalen Street, Matthews Hall, Princesshay 2, Princesshay 3, Smythen Street) |                |                 |
|  |  | Stay   | Current Tariff | Proposed Tariff |
|  |  |  |                |                 |
|  |  | 1 hour   | £1.10          | £2.00           |
|  |  | 2 hours  | £2.20          | £3.00           |
|  |  | 3 hours  | £3.30          | £4.00           |
|  |  | 4 hours  | £4.40          | £5.00           |
|  |  | 5 hours  | £5.50          | £6.00           |
|  |  | 6 hours  | £6.60          | £7.00           |
|  |  | 7 hours  | £7.70          | £8.00           |
|  |  | All day  | £10.00         | £12.00          |
|  |  | Zone 2 Car Parks (Belmont Road, Bystock Terrace, Cathedral & Quay, Haven Road 1, Howell Road, Richmond Road, Parr Street, Topsham Quay, Triangle)                                      |                |                 |
|  |  | Stay   | Current Tariff | Proposed Tariff |
|  |  |  |                |                 |
|  |  | 1 hour   | £1.10          | £2.00           |
|  |  | 2 hours  | £2.20          | £3.00           |
|  |  | 3 hours  | £3.30          | £4.00           |
|  |  | 4 hours  | £4.40          | £5.00           |
|  |  | 5 hours  | £5.50          | £6.00           |
|  |  | All day  | £6.00          | £10.00          |
|  |  | Zone 3 Car Parks (Flowerpot, Haven Road 2 & 3, Holman Way, Okehampton Street, Tappers Close, Turf Approach)  |                |                 |
|  |  | Stay   | Current Tariff | Proposed Tariff |
|  |  |  |                |                 |
|  |  | 1 hour   | £0.50          | £0.50           |
|  |  | 2 hours  | £1.00          | £1.00           |
|  |  | 3 hours  | £1.50          | £1.50           |
|  |  | 4 hours  | £2.00          | £2.00           |
|  |  | All day  | £2.50          | £3.00           |
|  |  | Zone 3 Car Parks with Maximum Stay (Bromhams Farm, Clifton Hill, Gordons Place, Station Road (Exwick))   |                |                 |
|  |  |  |                |                 |
|  |  | 1 hour   | £0.50          | £0.50           |
|  |  | 2 hours  | £1.00          | £1.00           |
|  |  | 3 hours maximum stay   | £1.50          | £1.50           |
|  |  |  |                |                 |
|  |  | Coach Parking at   | £5.00          | £10.00          |

|                      |                           |  |         |         |
|----------------------|---------------------------|--|---------|---------|
|                      |                           | Haven Road 3 (per day)   |         |         |
|                      |                           |  |         |         |
|                      |                           | Quarterly Commuter Season Ticket   | £300.00 | £375.00 |
|                      |                           | Residents Annual Season Ticket   | £125.00 | £150.00 |
|                      |                           | Bartholomew Terrace Business Permit  | £205.00 | £250.00 |
|                      |                           | Cathedral & Quay Business Bays   | £565.00 | £750.00 |
|                      |                           |  |         |         |
|                      | (3)                       | To convert and include the following additional car parks in the Parking Places Order 2014:<br>(a) Bromhams Farm (Appendix 1) and<br>(b) Turf Approach (Appendix 2)<br>by way of pay and display.  |         |         |
|                      | (4)                       | To designate the following car parks as Zone 3 Car Parks as set out in paragraph 2.1 of the above table in the Parking Places Order 2014:<br>(a) Bromhams Farm and<br>(b) Turf Approach  |         |         |
|                      | (5)                       | To restrict parking to a maximum 3 hour stay at the new Bromhams Farm and Tuerf Approach car parks.  |         |         |
|                      | (6)                       | To ring-fence income from the above two new sites and re-invest it in improving the upkeep of the canal and associated facilities.   |         |         |
|                      | (7)                       | To increase the charging period in Zone 1 and 2 car parks by 2 hours (8am to 8pm) with the exception of Topsham car parks and overnight resident car parks at Bartholomew Terrace and Richmond Road.   |         |         |
|                      | (8)                       | To alter the boundary of Matthews Hall car park with the Parking Places Order to reflect recent land change to create an additional parking bay (Appendix 3).  |         |         |
|                      |                           | <b>RECOMMENDED</b> to Council that:-   |         |         |
|                      |                           | (1) £60,000 capital funding be made available to undertake necessary surfacing and lining works in order to convert both Bromhams Farm and Turf Approach into pay and display car parks; and<br><br>(2) £10,000 be ring fenced from the expected increase in parking income to investigate ways to address traffic congestion in the city. |         |         |
| Reason for Decision: | As set out in the report. |  |         |         |

### **Charging for Food Hygiene Rating Scheme Revisits**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | That it is recommended to Council to approve the proposal to introduce a cost recovery fee of £160 for Food Hygiene Rating Scheme re-rating inspections which are requested by the Food Business Operator, with effect from 1 <sup>st</sup> April 2018. |
| <b>Reason for Decision:</b> | As set out in the report.   |

### **Annual Pay Policy Statement**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | <p>That it is recommended to Council that:-</p> <ul style="list-style-type: none"><li>(1) the attached Policy, Report and Appendices as presented to the meeting be adopted and published in accordance with the legislation; and</li><li>(2) delegated authority be given to the City Solicitor &amp; Head of HR to make necessary amendments to the pay policy statement following any changes in legislation or subsequent increases in pay.</li></ul> |
| <b>Reason for Decision:</b> | As set out in the report.   |

### **Treasury Management Strategy Report 2018/19**

|                             |  |
|-----------------------------|--|
| <b>Agreed</b>               | That it is recommended to Council to adopt the new Treasury Management Strategy and delegations contained therein. |
| <b>Reason for Decision:</b> | As set out in the report.  |

### **Prudential Code for Capital Finance in Local Authorities/Incorporating the Annual Statement of Minimum Revenue Provision**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | <p>That it is recommended that Council adopt the:-</p> <ul style="list-style-type: none"><li>(1) Prudential Indicators set out in Appendix A-C of the report as presented; and</li><li>(2) Annual Statement of Minimum Revenue Provision for the Council.</li></ul> |
| <b>Reason for Decision:</b> | As set out in the report.   |

### **General Fund Revenue Estimates and Capital Programme 2017/18**

|                             |  |
|-----------------------------|--|
| <b>Agreed</b>               | <p>That it is recommended to Council that:-</p> <ol style="list-style-type: none"> <li>(1) the overall spending proposals in respect of both its revenue and capital budgets be approved;</li> <li>(2) the council tax for each Band be approved as set out in section 8.19.3 of the circulated report subject to Devon County Council, Devon and Cornwall Police, Crime Commissioner and the Devon and Somerset Fire Authority confirming their Band D levels respectively;</li> <li>(3) when the actual council tax amounts for Devon County Council, Devon and Cornwall Police, Crime Commissioner and the Devon and Somerset Fire Authority are set then the revised council tax levels be submitted to Council on 20 February 2018 for approval;</li> <li>(4) the Statement given by the Chief Finance Officer as required under Section 25 of the Local Government Act 2003 be noted; and</li> <li>(5) the passporting arrangement for distributing Wellbeing Exeter funding as set out in 8.10.3 of the circulated report be approved.</li> </ol> |
| <b>Reason for Decision:</b> | As set out in the report.  |

### **Heart of the South West Productivity Plan**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | <p>That :-</p> <ol style="list-style-type: none"> <li>(1) the response to the draft Productivity Plan be noted; and;</li> <li>(2) the Council note the approval of the Productivity Strategy would be through the Heart of the South West Joint Committee, the next meeting will take place on 2 March 2018.</li> </ol> |
| <b>Reason for Decision:</b> | As set out in the report.   |

### **Topsham Lock Emergency Investigations and Works**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | That it is recommended that Council approve a budget of £180,000 to undertake works to provide enhanced sheet-piling solution to preserve the stability of the lock for a further 40 years. |
| <b>Reason for Decision:</b> | As set out in the report.   |

**Proposed Wholly Owned Development Company to approve additional budget for First Year Business Planning and Company Formation activities**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | That it is recommended that Council approve an additional budget of £166,860 that is required to complete the necessary work required for the Development Company formation including additional work relating to option modelling. |
| <b>Reason for Decision:</b> | As set out in the report.   |

**The Appointment of Two Independent Persons**

|                             |  |
|-----------------------------|--|
| <b>Agreed</b>               | <p>That it is recommended to Council to approve that:-</p> <p>(1) Professor Kirby and Mr Brooking are both appointed to the roles of 'Independent Person' for the Audit and Governance Committee with effect from 20 February 2018; and</p> <p>(2) a vote of thanks be given to Mr Fowles and Mr Page for their help and assistance to both the Audit and Governance Committee and the Monitoring Officer throughout the term of their office.</p> |
| <b>Reason for Decision:</b> | To ensure that the Council complies with its statutory duty under the provisions of s.28 of the Act.   |

**Local Government (Access to Information) Act 1985 - Exclusion of Press and Public**

|               |   |
|---------------|---|
| <b>Agreed</b> | That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1,2, 3 and 4 of Part 1, Schedule 12A of the Act. |
|---------------|---|

**The Housing Needs Restructure**

|               |   |
|---------------|---|
| <b>Agreed</b> | <p>That:-</p> <p>(1) the progress and actions being taken so that the next stage of consultation with employees and trade unions and the slotting in of staff to the revised roles can commence be noted;</p> <p>(2) the target date for implementation of the new structure (1<sup>st</sup> April 2018) that is aligned with the launch date for the Homelessness Reduction Act be approved; and</p> |
|---------------|---|

|                             |   |
|-----------------------------|---|
|                             | (3) the review of the posts of Assessment and Accommodation Lead and Partnerships Lead (both currently shared across Exeter City Council and Teignbridge District Council) be noted. This would be undertaken over the next six months. |
| <b>Reason for Decision:</b> | As set out in the report.   |

### **Materials Reclamation Facility Staffing**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | That:-<br><br>(1) the removal of a post and the addition of a new post be supported; and<br><br>(2) the implementation plan as described in paragraphs 10.1 – 10.3 of the circulated report be approved for consultation. |
| <b>Reason for Decision:</b> | As set out in the report.   |

### **RAMM Staffing Restructure**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | That:-<br><br>(1) the business case for the RAMM Staff Team restructure, as set out in the circulated report, be approved; and<br><br>(2) the Museums Manager & Cultural Lead be authorised to proceed to the first consultation stage in accordance with the Organisational Change Policy. |
| <b>Reason for Decision:</b> | As set out in the report.   |

### **RAMM Conservation Team and Restructuring**

|                             |   |
|-----------------------------|---|
| <b>Agreed</b>               | That following consultation in accordance with the Organisational Change Policy, the restructure of RAMM's Conservation Department be approved. |
| <b>Reason for Decision:</b> | As set out in the report.   |

### **Exeter Science Park**

|               |   |
|---------------|---|
| <b>Agreed</b> | That Council approve a further equity investment of £200,000 to |
|---------------|---|

|                             |                              |
|-----------------------------|------------------------------|
|                             | Exeter Science Park Limited. |
| <b>Reason for Decision:</b> | As set out in the report.    |

## **THE WAY FORWARD**

|                             |  |
|-----------------------------|--|
| <b>Agreed</b>               | That it is recommended that the details in the circulated report be approved in order to meet the policy and financial challenges facing the City Council. |
| <b>Reason for Decision:</b> | As set out in the report.  |

**The decisions indicated will normally come into force 5 working days after publication of the Statement of Decisions unless called in by a Scrutiny Committee. Where the matter in question is urgent, the decision will come into force immediately. Decisions regarding the policy framework or corporate objectives or otherwise outside the remit of the Executive will be considered by Council on 20 February 2018.**